

**RESPONSIBLE CONDUCT OF RESEARCH (RCR) TRAINING
CERTIFICATION OF COMPLETION
(Requirement for NSF, NIH, and USDA-NIFA)**

THIS REQUIREMENT MUST BE COMPLETED WITHIN APPROPRIATE TIME FRAME GIVEN BY AGENCY

Name:	UIN:	Status: <input type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate <input type="checkbox"/> Other
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NSF, NIH, and USDA – NIFA: individuals are expected to receive formal instruction in ethical considerations and decision making in Responsible Conduct of Research that is appropriate for their disciplines and respective research careers.

- **National Science Foundation (NSF) | National Institutes of Health (NIH):** undergraduate students, graduate students, postdocs, and participants whether or not they are from San Francisco State University receiving financial support (including salaries and wages, tuition, and stipend) from project.
- **USDA National Institute of Food and Agriculture (USDA - NIFA):** Anyone including PIs, program directors, faculty, undergraduate students, graduate students, postdocs, participants, and staff whether or not they are from San Francisco State University receiving financial support (including salaries and wages, tuition, and stipend) from project.

Funding is from (select box)	RCR training can be fulfilled by completing...
<input type="checkbox"/> National Science Foundation (NSF) <input type="checkbox"/> USDA National Institute of Food and Agriculture (USDA - NIFA)	<ul style="list-style-type: none"> • CITI (online): https://www.citiprogram.org/ Instructions for enrolling RCR training through CITI: http://research.sfsu.edu/sites/default/files/assets/policylibrary/docs/RCR_registration_process.pdf RCR Training through CITI - need to retake every four year <i>If CITI was chosen, please submit certificate received from CITI or this Certification of Completion form with the certificate as an attachment to ORSP, ADM 471.</i> • Or other method** (see options below) <i>If this method was chosen, this Certification of Completion form with proof of RCR training MUST be submitted to ORSP, ADM 471.</i>
<input type="checkbox"/> National Institutes of Health (NIH)	<i>CITI online training itself does not fulfill NIH's requirement as there need to be substantial face-to-face discussion (at least eight contact hours). If funding support is from NIH, please indicate which other method was received in addition if CITI was taken.**</i> <i>This Certification of Completion form with proof of RCR training MUST be submitted to ORSP, ADM 471.</i>

****RCR training was received from other method(s):**

<input type="checkbox"/>	Instructor Training / University Coursework (explain, including date taken and hours involved):
<input type="checkbox"/>	Workshop (explain, including date taken and hours involved):
<input type="checkbox"/>	Conference (explain, including date taken and hours involved):

If RCR training was received from another method, attach appropriate proof to this form (i.e., workshop/conference agenda, course syllabus, transcript, etc.).

Certifications:

I certify that I completed the Responsible Conduct of Research (RCR) as required by the sponsor.

_____	_____	_____
Signature	Print Name	Date

As Principal Investigator, I certify that I have read and understand the Responsible Conduct of Research (RCR) requirements of the sponsor. I ensure that the person listed above has received Responsible Conduct of Research (RCR) training as outlined by the sponsor.

_____	_____	_____
Principal Investigator Signature	Principal Investigator (Print Name)	Date

This completed form with proof of RCR training must be submitted to ORSP, ADM 471
 Questions: ORSP Compliance | orspcomp@sfsu.edu