



## **Mission Statement**

---

**Issued: November, 2008**

**Implemented: March, 2008**

### **ORSP Mission Statement**

The Office of Research and Sponsored Programs is dedicated to serve the university community, to assist faculty in their pursuit of academic inquiry and creativity, and to maintain a useful infrastructure that brings together the efforts of the administration and the faculty academic and community interests.

ORSP is dedicated to provide administrative support to campus faculty who work in research, training, community engagement, and who provide expertise to other institutions under sponsored projects.

ORSP provides information, services and support to all SFSU faculty members in order to ensure that they will compete favorably when submitting grant applications, and offers training and advice to new faculty who need additional assistance when developing their initial proposals.

### **OSRP values**

The office values integrity, excellence, and dedication to service. ORSP supports the University's dedication to inquiry, liberal education, and the education of citizens who are well prepared to serve the larger community.

### **ORSP Objectives**

1. Maintain a service-oriented office that submits proposals for the university and provides effective administrative contract and grant management.
2. Support faculty to develop and submit proposals for funding in order to meet their academic and research goals.
3. Coordinate processes involving central administrative offices and colleges.
4. Develop policies and procedures that support services and meet government compliance requirements to ensure continued funding.
5. Collaborate with other offices to develop data management systems that support contract and grant administration effectively.
6. Maintain a flexible structure with the intention of adapting to growth and the changing needs of the campus.
7. Ensure that the university community has ready access to all services that support sponsored programs, and is knowledgeable about regulations and procedures that apply to the funding of awards.
8. Maintain productive relations with funding agencies.