

Instructions for Applying to the ORSP Small Grants

1. Select Apply



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Office of Research and Sponsored Programs Small Grant

Internal Submission Deadline: Monday, April 17, 2017 at 5:00 PM
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Limited to the following organization

[San Francisco State University](#)

If you are not part of the organization identified, then you may update your user profile to apply.

Administrator(s): Jessica Mankus (Owner)

Category: Internal Funding Competition

Award Cycle: July 1, 2017 to September 30, 2018

Maximum Applications Allowed Per Applicant: 1

Files to Upload: Cover Page, Proposal Narrative, Budget, Budget Justification, Abbreviated CV/Biosketch

Participating Organization(s):

Description:

The Individual Investigator/Collaborative Grant (Small Grant) program supports faculty investigators, scholars, and artists at SF State by funding original projects that significantly contribute to the professional achievement and growth of the applicant(s).

Answering increasingly sophisticated questions or achieving new levels of artistic originality sometimes requires the perspectives of multiple approaches and collaborative team efforts. Therefore, we also invite applications from collaborative groups, who may or may not propose to conduct work across disciplinary boundaries. More complex approaches may require multi- or interdisciplinary groups of participants. Multidisciplinary research brings together different disciplines to address a particular issue. Interdisciplinary research integrates concepts and techniques from the contributing disciplines in ways that produce new conceptual frameworks.

All proposed projects must be directed towards obtaining tangible results such as a journal article, book prospectus, seminar, colloquium, conference paper, public exhibition, community research project, or concert.

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2. Log In using your SF State ID



InfoReady Review

Log In
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Login for San Francisco State University Users

Use your San Francisco State University user name and password to log into InfoReady Review.

[San Francisco State University Login](#)



Login for Other Users

If you have an account, but aren't part of San Francisco

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3. Click on the Details button



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Application Form

Print

Fill out the form below to submit your application. The Personal Details section will be populated with information from your User Profile where possible. All your work is automatically saved as you enter it.

Limited to the following organization

San Francisco State University

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Personal Details ▾

* indicates required

*Applicant First Name:

*Applicant Last Name:

Applicant Degree(s):

*Email Address:

Phone Number:

Details

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4. Click on Submit Application



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Office of Research and Sponsored Programs Small Grant

Print

This is launched.

Edit

Administrator(s): Jessica Mankus (Owner)

Category: Internal Funding Competition

Award Cycle: July 1, 2017 to September 30, 2018

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Participating Organization(s): Only Applicants belonging to this organization may apply.

San Francisco State University

Internal Submission Deadline: Monday, April 17, 2017 at 5:00 PM

Applications Submitted: 0

Description:

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5. Enter your e-mail address in the “Applying as Proxy for an Applicant”



HOME CREATE **MANAGE** APPLICATIONS CALENDAR MESSAGES REPORTS ADMINISTRATION

Office of Research and Sponsored Programs Small Grant: Submit Application

Use the form below to submit an application on behalf of any applicant who is already a user in InfoReady Review.

Select Applicant

Applying as a Proxy for an Applicant

I am applying as a Proxy on behalf of the following Applicant:

***Enter Email Address or Name:**

Include me on all emails related to this application.

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6. Your personal details (name and e-mail) will automatically be filled in after you enter your e-mail address. Please fill in the fields with an asterisk (*).

Include me on all emails related to this application.

Personal Details ▾

* indicates required

***Applicant First Name:**

***Applicant Last Name:**

Applicant Degree(s):

***Email Address:**

***Phone Number:**

***Primary Organization(s):**

***College:** ▾

Note: Please upload your cover page, proposal, budget, budget justification, and CV. You may save the application as a draft (1) and return later. When ready, submit your application (2).

Upload Files ▾

***Cover Page** * indicates required
Please upload the signed cover page; label file:
Lastname_Firstname_coverpage2017.

***File Input:** No file selected.

***Proposal Narrative**
Please upload your proposal narrative with references. Please save file using format:
Lastname_Firstname_narrative2017[.doc/docx].
Recall 3 page max narrative excluding references for Individual applications and 5 page max excluding references for Collaborative applications.

***File Input:** No file selected.

***Budget**
Please upload your excel budget file using Lastname_Firstname_budget [.xls/xlsx]

***File Input:** No file selected.

***Budget Justification**
Please upload your budget justification (1 page max). Use file format
Lastname_Firstname_budgetjustification2017[.doc/docx]

***File Input:** No file selected.

***Abbreviated CV/Biosketch**
Please upload your abbreviated CV or biosketch (2 page max).

***File Input:** No file selected.

Save or Submit Your Application

Click the Save as Draft button if you would like to return later to complete your application (below left). Click the Submit Application button when you are ready to submit your application (below right).



**Thank you for your
application!**